

**Online Annual Report Compliance Dates
New Traditional Small MS4 Permittees with a population greater than 5,000**

Compliance Dates associated with Reporting requirements	Reporting Requirements ^{1 2 3 4}
Annually Each Year in Annual Report	
	E.4.c. - By September 15, 2013 online Annual Report and annually thereafter, submit Enforcement Response Plan summarizing all enforcement activities including inspections of chronic violators and the incentives, disincentives, or escalated enforcement responses at each site. Summarizations of enforcement activities shall at a minimum include the outlined information for each type of site or facility.
	E.4.d. - By September 15, 2013 online Annual Report and annually thereafter, submit a summary of the annual fiscal analysis. The summary shall include the information included in Section E.4.d.(ii), as well as the costs for staffing resources, maintaining existing structural BMPs, creating new BMPs, retrofitting existing BMPs to include green infrastructure, developing and disseminating storm water information to stakeholders, and developing non-structural storm water programs.
	E.5.b. - By September 15, 2013 online Annual Report and annually thereafter, report on the public education strategy and general program development and progress. Annually report number of trainings, describe the technical and financial program and implementation, and the study and results to date. For each whole five years of the permit life, submit the online Annual Report summarizing the changes in public awareness and behavior.
	E.5.c. - By September 15, 2013 online Annual Report and annually thereafter, report program progress and mechanisms used for outreach and education. This includes a watershed-based inventory of high priority facilities, outreach strategy and implementation, implementation of CBSM, pilot projects, research on barriers to desired behaviors and benefits of desired behavior, prompts, implementation of the social norms/modeling, education messages, incentives for desired behaviors, methods for removing barriers to behavior change, outreach materials, and distribution of outreach materials.
	E.5.d. - By September 15, 2013 online Annual Report and annually thereafter, report program progress and mechanisms used for outreach and education including measureable increases in the knowledge of the construction community and measureable changes in the construction community's behavior. This includes a watershed-based inventory of high priority residential and commercial construction sites, outreach and education strategy and implementation, implementation of CBSM, pilot project, research on barriers to desired behaviors and benefits of desired behaviors, commitments from target audience to implement desired behavior, prompts, implementation of the social norms/modeling, education messages, incentives for desired behaviors, methods for removing barriers to behavior change.

	E.6. - By September 15, 2013 online Annual Report and annually thereafter, describe the public involvement program and summarize the MS4s efforts related to facilitating public involvement, including efforts to engage citizen advisory groups and increase citizen participation.
	E.7.a. - Update storm drain system map annually using Geographic Information Systems (GIS).
	E.7.b. - Update changing priorities.
	E.7.d. - Report annually all tracked investigations. At a minimum the report shall include: (a) Date(s) the suspected/actual illicit discharge was reported, observed, or detected, including a description of how the MS4 became aware of the illicit discharge; (b) Date the illicit discharge was investigated; (c) Results of the investigation; (d) Any follow-up of the investigation, including enforcement; (e) Date the investigation was closed; (f) A summary of each illicit discharge that was reported, observed, or detected, and its status; (g) Confirmation that all identified sources of illicit discharges were eliminated.
	E.7.e. - Submit a summary of any spills and spill response activities, including follow-up actions to abate each spill.
	E.7.f. - Document and maintain records of the training provided and the staff trained annually in the online Annual Report.
	E.8.d. - By September 15, 2013 and annually thereafter, submit the following information: (a) Training topics covered; (b) Dates of training; (c) Number and percentage of Permittees' staff, as identified in Sections a-c above, attending each training; (d) Results of any surveys conducted to demonstrate the awareness and potential behavioral changes in the attendees.
	E.8.e. - By September 15, 2013 and annually thereafter, report the following information; (a) Training topics covered; (b) Dates of training; (c) Number and percentage of Permittee's operators, inspectors, and number of Contractors attending each training; (d) Results of any surveys conducted to demonstrate the awareness and potential behavioral changes in the attendees.
	E.9.k. - By September 15, 2013 and annually thereafter, summarize oversight procedures and identify and track all personnel requiring training and assessment and records.
	E.14.a. - Report annually any necessary modifications to the storm water program, per section E.14.d., to improve program effectiveness, to achieve the MEP standard, protect water quality, and to document the Permittee's compliance with permit conditions.
	E.14.d. - Report annually any necessary modifications to the storm water program to improve program effectiveness, to achieve the MEP standard, protect water quality, and to document the Permittee's compliance with permit conditions.
September 15, 2013 (Year One Annual Report)	
	E.4.b. - Submit a statement signed by both the Permittee's legal counsel and an authorized signatory certifying the Permittee has adequate legal authority in accordance with 40 CFR 122.26(d)(2)(i)(A-F) to comply with all Order requirements.
	E.5.a. - The Permittee shall identify which compliance options it will use to comply with each of

	the education and outreach requirements in this Section. For each outreach and education requirement in this Section that the Permittee will comply with through contribution to a countywide storm water program or regional outreach and education collaborative effort, the Permittee shall include in the September 15, 2013 online Annual Report documentation, such as a written agreement, letter, or similar document, that confirms the collaboration with other MS4s.
	E.7.e. - Submit the spill response plan.
	E.8.a. - Submit an up to date construction site inventory enumerating items listed in Sections E.8.a (ii) a through i with each online Annual Report and annually thereafter.
	E.9.b. - Submit completed map of Permittee-owned and operated facilities
	E.9.j. - Provide an evaluation of materials used and activities performed for pollution prevention and source control opportunities and a list of practices implemented to minimize the use of herbicide, pesticide, and fertilizers. Identify the measure that the Permittee will use to demonstrate reductions in pesticides, herbicides, and fertilizers.
	E.14.a. - Submit the Program Effectiveness Assessment and Improvement Plan summarizing short and long-term progress of the storm water program.
September 15, 2014 (Year Two Annual Report)	
	E.7.a. - Submit map of storm drain system using Geographic Information Systems (GIS).
	E.7.b. - Submit basis for selection of each priority area and create a list of all priority areas identified in the system.
	E.8.b. - Submit a summary of review procedures.
	E.8.c. - Summarize the following information: (a) Total number of active sites disturbing less than one acre of soil requiring inspection; (b) Total number of active sites disturbing one acre or more of soil; (c) Total number of inspections conducted based upon the frequency of Table A; (d) Number and percentage of violations (e) Number and percentage of each type of enforcement action taken as listed in each Permittee's Enforcement Response Plan; (f) Number of sites with discharges, actual and those inferred through evidence, of sediment or other construction related materials; (g) Number and percentage of violations fully corrected prior to the next rain event but no longer than 10 business days after the violations are discovered or otherwise considered corrected in a timely, though longer period; (h) Number and percentage of violations not fully corrected 30 days after the violations are discovered; (i) Number of follow-up inspections that demonstrated the operator continued to implement BMPs according to plan and the number of follow-up inspections that required further enforcement; (j) In each online Annual Report, submit the databases or tabular summaries produced in Section E.8.c (ii).
	E.9.a. - Submit inventory of Permittee-owned and operated facilities
	E.9.b. - Report if any of the provided information in the map of Permittee-owned and operated facilities has changed.
	E.9.c. - Include the results of the Permittee's annual assessment, any identified deficiencies and corrective actions taken, list of the pollutant hotspot.

	E.9.i. - Submit a summary of the development and implementation process to incorporate water quality and habitat enhancement design into new and retrofitted flood management projects.
	E.9.j. - Use the previously identified measure to demonstrate reductions in pesticide, herbicide, and fertilizer application.
	E.11.b. - Submit a list of Industrial/Commercial facilities notified of storm water requirements for BMPs.
September 15, 2015 (Year Three Annual Report)	
	E.7.c. - Submit a report summarizing the field screening and analytical monitoring program procedures, including a summary of the field screening and illicit discharge investigation results. If the Permittee finds that after two subsequent field screening tests have been completed that the field screening station is dry (i.e., no flowing or ponded runoff), select an alternate station for monitoring.
	E.8.c. - Summarize the following information: (a) Total number of active sites disturbing less than one acre of soil requiring inspection; (b) Total number of active sites disturbing one acre or more of soil; (c) Total number of inspections conducted based upon the frequency of Table A; (d) Number and percentage of violations (e) Number and percentage of each type of enforcement action taken as listed in each Permittee's Enforcement Response Plan; (f) Number of sites with discharges, actual and those inferred through evidence, of sediment or other construction related materials; (g) Number and percentage of violations fully corrected prior to the next rain event but no longer than 10 business days after the violations are discovered or otherwise considered corrected in a timely, though longer period; (h) Number and percentage of violations not fully corrected 30 days after the violations are discovered; (i) Number of follow-up inspections that demonstrated the operator continued to implement BMPs according to plan and the number of follow-up inspections that required further enforcement; (j) In each online Annual Report, submit the databases or tabular summaries produced in Section E.8.c (ii).
	E.9.a. - Update inventory of Permittee-owned and operated facilities
	E.9.b. - Report if any of the provided information in the map of Permittee-owned and operated facilities has changed.
	E.9.d. - Submit a summary of SWPPPs developed for pollutant hotspot. In subsequent online Annual report, submit a summary of SWPPPs updated.
	E.9.f. - If flood conveyance management is undertaken by another entity, submit a summary report of coordination.
	E.9.h. - Submit the following: (a) List of BMPs and associated pollutants with each O&M activity; (b) BMPs applied during Permittee O&M activities; (c) Log of activities.
	E.9.i. - Submit a list of new and existing flood management projects and consideration of BMPs.
	E.9.j. - Use the previously identified measure to demonstrate reductions in pesticide, herbicide, and fertilizer application.
	E.11.c. - Submit an update of program implementation and the Industrial and Commercial

	Facility Inspection Plan.
September 15, 2016 (Year Four Annual Report)	
	E.7.d. - Assess the IDDE program to determine whether updates are needed.
	E.8.c. - Summarize the following information: (a) Total number of active sites disturbing less than one acre of soil requiring inspection; (b) Total number of active sites disturbing one acre or more of soil; (c) Total number of inspections conducted based upon the frequency of Table A; (d) Number and percentage of violations (e) Number and percentage of each type of enforcement action taken as listed in each Permittee's Enforcement Response Plan; (f) Number of sites with discharges, actual and those inferred through evidence, of sediment or other construction related materials; (g) Number and percentage of violations fully corrected prior to the next rain event but no longer than 10 business days after the violations are discovered or otherwise considered corrected in a timely, though longer period; (h) Number and percentage of violations not fully corrected 30 days after the violations are discovered; (i) Number of follow-up inspections that demonstrated the operator continued to implement BMPs according to plan and the number of follow-up inspections that required further enforcement; (j) In each online Annual Report, submit the databases or tabular summaries produced in Section E.8.c (ii).
	E.9.a. - Update inventory of Permittee-owned and operated facilities
	E.9.b. - Report if any of the provided information in the map of Permittee-owned and operated facilities has changed.
	E.9.e. - The following information shall be summarized: (a) Total number of facilities required to be inspected; (b) Total number of facilities inspected (visual and comprehensive inspections) and frequency of inspections; (c) Summary of spills and corrective actions; (d) Results of the quarterly visual observations of storm water discharges.
	E.9.g. - Summarize the following information: (a) Storm sewer maintenance schedule; (b) List of storm sewer systems and the priority assigned; (c) Documentation of all required storm sewer systems maintenance logs; (d) Documentation of waste material disposal procedure.
	E.9.i. - Submit a list of new and existing flood management projects and consideration of BMPs.
	E.9.j. - Use the previously identified measure to demonstrate reductions in pesticide, herbicide, and fertilizer application.
	E.11.d. - List the facilities and the inspection frequency.
	E.11.f. - Document and maintain records of the staff trained, the training provided, and the results of surveys conducted to demonstrate the attendees changes in awareness and potential behavioral changes. The Permittee shall report the qualifications, certifications, or training records for consultants conducting inspections on the Permittee's behalf.
	E.14.d. - Summarize maintenance activities of highest priority BMPs.
September 15, 2017 (Year Five Annual Report)	

	E.5.b. - Summarize changes in public awareness and behavior resulting from the implementation of the program and any modifications to the public outreach and education program. Report on the public education and CBSM strategies such as pilot programs, survey results, research on barriers to desired behaviors and benefits of desired behavior, prompts, implementation of the social norms/modeling, education messages, incentives for desired behaviors, methods for removing barriers to behavior change, development of education materials, methods for educational material distribution, public input, Water Efficient Landscape Ordinance, technical and financial assistance for storm water friendly landscaping, reporting of illicit discharges, proper application of pesticides, herbicides, and fertilizers, elementary school education, reduction of discharges from charity car washes, mobile cleaning and pressure washing operations, and landscape irrigation efforts.
	E.7.d. - Assess the IDDE program to determine whether updates are needed.
	E.8.c. - Summarize the following information: (a) Total number of active sites disturbing less than one acre of soil requiring inspection; (b) Total number of active sites disturbing one acre or more of soil; (c) Total number of inspections conducted based upon the frequency of Table A; (d) Number and percentage of violations (e) Number and percentage of each type of enforcement action taken as listed in each Permittee's Enforcement Response Plan; (f) Number of sites with discharges, actual and those inferred through evidence, of sediment or other construction related materials; (g) Number and percentage of violations fully corrected prior to the next rain event but no longer than 10 business days after the violations are discovered or otherwise considered corrected in a timely, though longer period; (h) Number and percentage of violations not fully corrected 30 days after the violations are discovered; (i) Number of follow-up inspections that demonstrated the operator continued to implement BMPs according to plan and the number of follow-up inspections that required further enforcement; (j) In each online Annual Report, submit the databases or tabular summaries produced in Section E.8.c (ii).
	E.9.a. - Update inventory of Permittee-owned and operated facilities
	E.9.b. - Report if any of the provided information in the map of Permittee-owned and operated facilities has changed.
	E.9.e. - The following information shall be summarized: (a) Total number of facilities required to be inspected; (b) Total number of facilities inspected (visual and comprehensive inspections) and frequency of inspections; (c) Summary of spills and corrective actions; (d) Results of the quarterly visual observations of storm water discharges.
	E.9.i. - Submit a list of new and existing flood management projects and consideration of BMPs.
	E.9.j. - Use the previously identified measure to demonstrate reductions in pesticide, herbicide, and fertilizer application.
	E.11.c. - Track facilities for significant change in potential for water quality impact and amend inspection frequency.
	E.14.c. - Submit quantification report of annual subwatershed pollutant loads.
	E.14.d. - Summarize completion of maintenance of high priority BMPs.

¹ All Traditional Small MS4s Permittees with a population greater than 25,000 shall require at least 20 percent of the Permittee's jurisdiction zoned, commercial retail/wholesale, comply with a Trash Abatement Plan as required in Section E.10.

² New Traditional Small MS4 Permittees with a population greater than 25,000 shall comply with all requirements in Section E.12.

³ New Traditional Small MS4 Permittees with a population less than 25,000 shall require all projects that disturb one or more acres or are part of a larger plan of development to comply with the Post-Construction Requirements in the Construction General Permit (Order No. 2009-0009-DWQ).

⁴ New Traditional Small MS4 Permittees with a population greater than 25,000, whether or not they are part of a CDP, shall comply with the monitoring requirements in Section E.13. (Figure 2 - Water Quality Monitoring Flow Chart)